



The Task Force on Trial Court Employees  
January 13, 2000  
Burbank, California

<b>Type of Meeting:</b> Twenty-first Meeting of the Task Force	<b>Chair:</b> Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District <b>Judicial Council Project Coordinator:</b> Ms. Judith A. Myers, Special Consultant, Administrative Office of the Courts <sup>1</sup>
--	---

**Please Bring:** Copies of Final Report

**Meeting Objectives:**

- A. Provide update on presentations to the legislature
- B. Review proposed educational approach
- C. Review draft legislation and modify as appropriate

**Thursday, January 13, 2000 - 10:00 a.m. to 4:00 p.m.**

**OPEN SESSION**

<i>Reminder: Breakfast on Your Own</i>		
1. Welcome	ALL	10:00 a.m.
2. Review of November 30- December 1 Task Force Meeting and Announcements for Today's Meeting	Justice James A. Ardaiz, Chair Judith A. Myers, Special Consultant, AOC Liz Schiff, Facilitator	10:00 – 10:15 a.m.
3. Legislative Process Update <i>Objective A</i>	Justice James A. Ardaiz, Chair Anthony Williams, Sr. Governmental Affairs Analyst Office of Gov. Affairs	10:15 a.m. – 10:45 p.m.
4. Proposed Educational Approach <i>Objective B</i>	Justice James A. Ardaiz, Chair Judith A. Myers, Special Consultant, AOC Liz Schiff, Facilitator Task Force Members and Staff	10:45 a.m. – 11:30 p.m.
6. Draft Legislation: Overview <i>Objective C</i>	Justice James A. Ardaiz, Chair Clark Kelso, Professor of Law and Director of the Institute for Legislative Practice, University of the Pacific, McGeorge School of Law	11:30 a.m. – 12:00 p.m.

<sup>1</sup> Administrative Office of the Courts (AOC)  
D:\HTML\tcemployees\documents\janagen.doc

**Thursday, January 13, 2000 (continued)**

<b>Working Lunch</b> <i>(Includes 30 min. to review draft legislation)</i>	<b>Task Force Members and Staff</b>	<b>12:00 – 1:30 p.m.</b>
7. Draft Legislation: Discussion <i>Objective C</i>	Clark Kelso, Professor of Law and Director of the Institute for Legislative Practice, University of the Pacific, McGeorge School of Law Task Force Members and Staff	1:30 – 2:45 p.m.
<b>Break</b>	<b>Task Force Members and Staff</b>	<b>2:45 – 3:00 p.m.</b>
Draft Legislation: Discussion <i>(continued)</i>		3:00 – 3:55 p.m.
8. Closing Remarks <b>Ardaiz</b>	Justice James A. Ardaiz, Chair	3:55 - 4:00 p.m.